

Wellow Parish Council

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET
www.wellowparish.info

MINUTES OF THE MEETING of the Parish Council (WPC) held on Monday 16 April 2018 at 20:00 at Wellow Village Hall BA2 8PU

Present: Councillors H. Andrews, S. Betts, P. Caudle, D. Clarkson (Vice-chair), J. Handel S. Kotchie. M. Hartigan, D. Wright (Chair)

In attendance: Ward Councillor N. Butters (from minute 18.054), R. Campbell (Clerk), eight members of the public

PUBLIC PARTICIPATION

- Stuart Cole thought Parish Council meetings went on too long
The road drains had been cleaned out
Potholes at the top of Station Road had been marked but not filled
A lady had tripped near the Fox and Badger where the road surface was potholed. He had helped her up, unharmed.
The condition of the wall at Hungerford Terrace had worsened
The footpath at the top of Bulls Hill was crumbling
- Jo McKerr referred to rare bats on her land. Natural England had offered to do a talk about endangered bats and how dark villages such as Wellow can help their survival.
She mentioned the importance of bats in farming without agrichemicals.
She hoped the interest in bats could be tied in with a project at the school to make bug hotels and asked if anyone would be willing to have one on their land.
There would be a talk on 24 May, mostly for children, from 7 to 8pm in the Village Hall.
- Hugh Prentice described the bug or bee hotel he had mentioned at the last WPC meeting and hoped to site in the Play Park, facing out onto the Village Hall car park. There was a discussion about the specification and siting
The Chairman agreed to look at the site with Mr Prentice at the end of the meeting.
Mr Prentice urged people to populate the new community calendar on the village website.
- Mike Clarkson reported that B & NES had reduced the Community Bus Group grant by £250

18.043 Apologies

Apologies for absence were received and ACCEPTED from Cllr S. Chivers (on holiday).

18.044 Interests

There were no declarations of interests.

18.045 **Minutes** The minutes of the Parish Council Meeting of 19 March 2018 were APPROVED as a true record and signed by the Chair.

18.046 **Clerk's report** Actions from previous meetings are NOTED under the relevant minute.

18.047 Planning

(a) Councillors CONSIDERED the following application:

18/01248/FUL 21.03.17 Church House High Street Wellow BA2 8QS	Erection of detached carport, garden and store room following demolition of existing garage (Resubmission).	RESOLVED to support (proposed Cllr Caudle, 2 nd Cllr Kotchie, unanimous). Councillors noted that this was a smaller version of a proposal previously supported
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(b) There were no planning decisions to report.

(c) There were no enforcement updates to report.

18.048 **Highways & Transport**

Update

- Wellow Road resurfacing was now due to begin on 8 May. The road from the Cenetry to the village boundary would be closed. Landfill trucks would be coming through the village. It was suggested that B&NES be asked to ensure that they did not use Stoney Littleton Lane
- The Green Gym hoped to plant up the chicanes during the road closure. Thanks to David Phillips and Richard Coles for attending to overhanging branches. Audrey Gerber was trying for another grant to supplement the one obtained by WPC.

18.049 **Rights of way**

Nothing to report.

18.050 **Sports Pavilion**

- Andy Smith of WPC's Pavilion Working Group had circulated a comprehensive report. The pavilion was thought to blend in well and had received a lot of compliments.
- Councillors thought the colour and shape were good
- Mike and Debbie Clarkson were thanked for their fantastic work painting the inside.
- That week fencing was being relocated, and work done on disabled access, water and drainage.
- Decking was due to be done the following week.
- Mr Smith thanked the many people who had helped with the project
- He confirmed the Play Park entrance would be resurfaced with hoggin for 1.5 metres inside the gate, allowing tit gate to swing fully open. The cost would be absorbed in the pavilion project
- The Chairman thanked the team for a great job. The Big launch would be on 19 May.

18.052 **Wellow Playing Field & playpark**

(a) The play equipment inspection report had been received and distributed that day. It will be considered at the May meeting, along with fencing. Cllr Kotchie said a lot of the report was repeat of the previous one, with a difference of emphasis.

(b) Bee hotel The Chairman and Hugh Prentice would look at the proposed site at the end of the meeting

(c) Driveway drainage problem and CONSIDER action

- The Loss adjuster had visited today and will recommend the £3.2K repair to the insurer, Maven.
- The offending should be removed asap. Cllr Chivers was checking with Jane Brewer to see if permission was needed.
- The Chairman said there was still the issue of water coming off the Horlers' field, through the Play park (a bund has been suggested to channel it) and round the side of the Village Hall.

The drainage repair would be done the next day because it was cost-efficient to do it while the equipment was on site for the Pavilion. He recognized this would cause inconvenience to the class taking place in the hall.

18.053 Risk assessment

Internal record keeping to be reviewed in June.

18.054 Finance

(a) The unaudited financial statement for the year ended 31.03.2018 was RECEIVED. Mr N. Brown was doing the internal audit.

(b) Because turnover was in excess of £25K the accounts would still go for external auditor. The new Government-appointed auditor was PKFLittlejohn.

Ward Councillor N. Butters joined the meeting

(c) Councillor Kotchie had circulated a set of principles which he proposed should apply to grants made the WPC to external bodies.

RESOLVED (proposed Cllr Kotchie, 2nd Cllr Caudle) to adopt the principles in the order listed. They are attached to these minutes.

(d) **RESOLVED** (proposed Cllr Kotchie, 2nd Cllr Clarkson, unanimous) to pay the following:

A.G. Phillips & Son – pavilion spoil removal	228.00
Dave Lucey Ltd	8601.41
Mendip Toilet Hire – 26.2 – 26.3.18	96.00
HMRC – Quarter 3	14.00
S. Cole – April 2018	250.56
R. Campbell – April 2018	321.96
R. Campbell – additional hours & expenses Pavilion Project	218.64
D. Clarkson – refund pavilion expenditure, various, inc VAT	1039.92
S. Humphries – refund pavilion expenditure, various, inc VAT	993.04
A. Smith – refund pavilion expenditure, various, inc VAT	225.28
ALCA – subscription 1.4.18 – 31.3.19 (electorate 420)	98.51
R. Campbell – refund share of SLCC subscription 2018/19 SK/DC unan	51.41

18.055 Data protection

A decision on the requirement for a Data Controller for parish councils was awaited.

Other GDPR compliance requirements to be actioned.

18.056 Information

(a) Correspondence received since the last meeting was noted. No actions were identified

(b) Miscellaneous reports

- Graffiti on the viaduct (not visible from then road) had been reported to Sustrans, who did not consider it offensive. Ward Cllr Butters recommended contacting Railway Paths Ltd.
- Clarification to be sought as to whether WPC would be able to speak at the Development Management Committee when the Sulis Down application is considered

18.057 Meetings

Annual Parish Meeting: 21 May, 19:30, Wellow Village Hall

Annual Parish Council Meeting: 21 May, 20:15 approximately (after the above), Wellow Village Hall

The Chair thanked all for attending and closed the meeting at 21:50.